

Beoley Parish Council

Clerk to the Council: Gill Sloan, 62 Gerard Road, Alcester, Warwickshire, B49 6QQ

To Members of Beoley Parish Council

**You are duly summoned to attend the Meeting of Beoley Parish Council
to be held on Tuesday 13th September 2022 at 7:30 pm
at the Village Hall, Beoley
when business referred to below will be brought under consideration**

Photographing, reporting, filming, or transmitting the proceedings may occur and therefore all persons participating in the meeting should be aware of this. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be photographed or filmed in the meeting must state this at the start of the meeting

AGENDA

1) Apologies

2) Declaration of Personal/Prejudicial Interests.

- Register of Interests: Councillors are reminded of the need to update their Register of Interests
- To declare any Personal or Prejudicial interests in items on the agenda and their nature (Councillors with Prejudicial Interests must leave the room for the relevant items)
- Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

The meeting will be adjourned for Public Question Time (PQT) for a maximum of 10 minutes

The time allocated is at the discretion of the Chairman, Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

Members of the public can only speak for a maximum of 3 minutes in the PQT and may not take part in the Parish Council meeting itself. This PQT is not part of the formal meeting, but brief notes will be appended to the minutes as an aide memoire.

3) Report of County Councillor Luckman – for information only

4) Report of District Councillor English – for information only

5) Minutes – To adopt the Minutes of the Previous Meeting (12th July 2022). Appendix A

6) Items from previous minutes b/f:

- a) Second letter to Headway – update from Chairman
- b) Defibrillator – update from Cllr. Urry re provision at Portway and Hillcrest

7) Parish Field – standing agenda item; update from Cllr. Joynes re potential play area and Cllr. Urry re school response to play area suggestion

8) Planning:

- a) Applications, decisions, and responses of the Planning Committee; presentation by Cllr. Barry
- b) Abbey Park/Hither Green Lane proposed development – update from Cllr. Joynes

9) Portway & Hillcrest – update from Cllr. Urry

10) Highways – update from Cllr. Cook

11) Finance

- a) To consider payments to be made in the sum of £420.62 & to approve the payments – **Appendix B**
- b) Bank Balances as at 31/08/2022, and bank reconciliation - for information only – **Appendix C**
- c) Payments and receipts during the month – for information only – **Appendix D**
- d) VAT claim for year ended 31/03/22 submitted on 1st August in the sum of £278.33

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- 12) 20's Plenty Campaign** – to discuss contents of email circulated prior to meeting and to decide if:
- a) Beoley wishes to set up a campaign branch and actively promote the 20 is Plenty campaign
 - b) If the Parish Council wishes to buy campaign stickers for the parish
 - c) If any Councillors wish to attend the 20 is Plenty Conference in Oxford on 20th October 2022
- 13) Civility and Respect Pledge** – see Appendix E – to decide if this should be added as an agenda item for the October meeting
- 14) Correspondence for information**
- a) A list of the items which have been received (and not already distributed) will be available at the meeting for information only
- 15) Councillors' Items** – Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas
- 16) Date of next Meeting 11th October 2022 at 7.30pm, to be held in Beoley Village Hall**

Signed

Gill Sloan

Clerk & Responsible Financial Officer to Beoley Parish Council

6th September 2022

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Appendix A

Draft Minutes of Meeting of Beoley Parish Council held on Tuesday 12th July 2022 at 7.30pm at Beoley Village Hall

Attendees: Cllr. Bland (Chairman), Cllr. Joynes (Vice-Chair), Cllr. Barry. Cllr. Cook, Cllr. Merrell, Cllr. Morgan, Cllr. Urry, County Cllr. Luckman, Gill Sloan (Parish Clerk), PCSO Mark Hyder.

Members of the public attending: 7

- 1. Apologies:** District Councillor English
- 2. Declaration of Personal/Prejudicial Interests:** None
- 3. Report of County Councillor Luckman –**
 - a) Speedwatch – having noted residents’ disappointment at the refusal for permission to operate community Speedwatch in Portway, Cllr. Luckman kindly offered to fund two new VAR signs, one for Portway, and one for Beoley Lane, and advised that once installed the Parish Council would need to maintain them. He noted that a new VAR sign telling motorists their speed has made a difference in Alvechurch, and agreed that a new speed survey should be carried out in the parish
 - b) Beoley Brook – discussion held with Richard Clewer; funding has been made available for regular maintenance, and work has started already
 - c) Crossing outside school – new lights to upgrade visibility have arrived and should be installed within the next few weeks. A pedestrian barrier is also to be installed on the side currently without one to improve safety
- 4. Report of District Councillor English –** circulated prior to meeting
 - a) The Council plan has been updated to account for the disruption of COVID. The addendum runs until May 2023
 - b) Requests by the Independent group for the community grants scheme to be reinstated and for a business case for local bus services were refused
 - c) Stickers for the new bins have been requested; an update would be appreciated when these have been put on
 - d) Discussion to be held with CEO highlighting ongoing concerns regarding Enforcement, to include a Certificate of Lawfulness recently issued in the Parish
 - e) Residents living near the Attwell Farm Park have been in contact regarding the planning conditions set when the farm park was granted planning permission. Outcomes will be communicated following discussion with Planning Officer
- 5. Minutes of the Previous Meeting (14th June 2022) were approved unanimously** and were signed by the Chairman
- 6. Items from previous minutes b/f:**
 - a) A second letter has been written to the Chief Fire Officer, and there has been no response from Headway regarding the letter sent to them
 - b) Police and Crime Commissioner Survey completed by Chairman and circulated prior to meeting, with request for comments. It was agreed that the completed survey should be submitted online by the clerk on behalf of the Parish Council
 - c) Community Speedwatch and speeding concerns in Portway – this item was covered during Public Question Time and within County Cllr. Luckman’s report. PCSO Hyder reported that

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there had been one attempted garage break-in and a suspected burglary attempt in the last few weeks

7. **Parish Field** – Cllr. Joynes suggested that the next step should be to decide on principles such as what type of play area would be suitable, the age range, whether it should be fenced in, the size, the preferred type of equipment, maintenance and health and safety requirements and funding options. He agreed to scope the issue and report back at the September meeting, and to request further ideas from residents via the Beoley and Portway Facebook page. Once all the information is available and a preferred option decided, a parish referendum can be considered. Cllr. Urry to raise topic with the school
8. **Planning – presented by Cllr. Barry:**
 - a) Updates were discussed and the responses of the Parish Council are detailed in the separate Planning report
 - b) Abbey Park/Hither Green Lane proposed development – nothing to report
9. **Portway & Hillcrest – presented by Cllr. Urry:**
 - a) Oil drums and tyres dumped by the bus stop have been reported but this is an ongoing issue, with further incidents since the last lot were removed by the council
 - b) Request to be made to police for updated point of contact list for circulation to councillors and display on noticeboards
 - c) Discussion regarding potential siting of a defibrillator in Portway; Cllr. Urry to discuss with Hillcrest management committee to see if they have considered providing one for their residents and to check if there is one at the garage; there are already defibrillators at the school, Bransons Cross and Portway Rugby Club
10. **Highways – presented by Cllr. Cook**
 - a) Three recent incidents of fly tipping have all been reported
 - b) Woodland Trust hedges need cutting – Cllr. Cook to contact lengthsman
11. **Finance:**
 - a) Payments, bank balances and bank reconciliations were approved unanimously
 - b) The spend against budget was presented and discussed; the bank balance is higher than normal due to the new mowing contract only being invoiced twice a year rather than monthly
 - c) The clerk reported that the Certificate of Exemption had been submitted to the external auditor and all relevant end of year documents displayed on the website
12. **Correspondence:**
 - a) Resident's letter received re speeding in Portway circulated for information only
13. **Councillors' items:**
 - a) Cllr. Joynes reported that Glastobeoley had raised several thousand pounds and that £3000 was to be set aside for small grants
 - b) Loud music at the Rose & Crown Pub was reported
 - c) Gunshots heard on land at the back of Perrymill Farm were reported to the police
14. **Meeting closed at 9.50pm**
15. **Date of next meeting – 13th September 2022 at 7.30pm, to be held in Beoley Village Hall**

Public Forum: concern raised by Portway residents that operation of Community Speedwatch at Portway had been deemed too dangerous and refused. Concerns raised by Portway residents regarding issues with a local business and perceived breach of planning conditions

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Appendix B Payments – to be authorised

Payments to be considered by members of Beoley Parish Council				
		Date	14th September 2022	
Date	Payee	Description	Total incl Vat	Method
14/09/2022	Bromsgrove District Council	Lengthsman work August	236.25	Bank Transfer
14/09/2022	Gill Sloan	Clerk salary and expenses	152.77	Bank Transfer
14/09/2022	HMRC	PAYE	31.60	Bank Transfer
	Total		420.62	

Appendix C Bank Balances as at 31/08/22

Beoley Parish Council	
Parish Council Meeting 13/09/2022	
Bank Balance as at 31/08/2022	
Treasurer account No 1	6,402.87
Treasurer account No 2	1,117.00
Loan Account @ BDC	5,000.00
Total bank Balance	12,519.87
Beoley Parish Council War Memorial Loan lodged with Bromsgrove District Council	
Cash Book/Cleared Balance	12,519.87
Check - Cashbook	12519.87
Difference	0.00

Statement for August 2022

Search your statement

Aug | All transactions

August

In: + £0.00
Out: - £2,940.35

DATE	DESCRIPTION	TYPE	IN (£)	OUT (£)	BALANCE (£)
10 Aug 22	REDDITCH BOROUGH C	BP		2,492.10	6,402.87
10 Aug 22	BROMSGROVE DISTRIC	BP		189.00	8,894.97
10 Aug 22	MR RICHARD SLOAN &	BP		211.85	9,083.97
10 Aug 22	HMRC - ACCOUNTS OF	BP		47.40	9,295.82

OUR PRODUCTS AND SERVICES

- LOANS
- CHARGE & CREDIT CARDS
- OVERDRAFT
- INVOICE FINANCE
- ASSET FINANCE
- BUSINESS ACCOUNTS
- INTERNATIONAL SERVICES
- PAYMENT SOLUTIONS

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Appendix D Payments and receipts during the month of July 2022

Beoley Parish Council

Payments in Month							
P26	10/08/2022	BP	Bromsgrove District Council	Lengthsman Services			189.00
P27	10/08/2022	BP	Cancelled	Cancelled			0.00
P28	10/08/2022	BP	Gill Sloan	Clerks salary and expenses			211.85
P29	10/08/2022	BP	HMRC	PAYE			47.40
P30	10/08/2022	BP	Redditch Borough Council	Grounds Maintenance Contract			2492.10
Total							2940.35

Receipts in Month	
Total	
0.00	

Appendix E Civility and Respect Pledge

Extract from CALC Update 22-14

Introducing the Civility and Respect Pledge

NALC, SLCC, and OVW believe **now** is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

Civility means politeness and courtesy in behaviour, speech, and in the written word. Showing respect can be by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

We are delighted to announce the launch of 'The Civility and Respect Pledge', it's easy to sign up to and is designed to help define the right behaviours within your council, to prevent bullying and to support councils demonstrating high standards of conduct. We are inviting all councils to please take the pledge.

We're asking all councils to add an item to your next meeting agenda to discuss civility and respect and sign up to pledge that your council will:

- Treat other councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles
- Commit to training councillors and staff
- Sign up to the code of conduct for councillors
- Have good governance arrangements in place

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- Commit to seeking professional help at early stages should civility and respect issues arise
- Call out bullying and harassment if and when it happens
- Continue to learn from best practice in the sector and aspire to being a role model/champion council
- Support the continued lobbying for the change in legislation to support the civility and respect pledge including sanctions for elected members where appropriate

Visit the SLCC and NALC Civility and Respect webpages for suggested wording for this as an agenda item.

Find out more details and sign up here [Civility and Respect Dignity at work \(worcsalc.org.uk\)](http://worcsalc.org.uk)