

# Beoley Parish Council

Clerk to the Council: Gill Sloan, 62 Gerard Road, Alcester, Warwickshire, B49 6QQ

## To Members of Beoley Parish Council

**You are duly summoned to attend the Meeting of Beoley Parish Council  
to be held on Tuesday 8<sup>th</sup> November 2022 at 7:30 pm  
at the Village Hall, Beoley  
when business referred to below will be brought under consideration**

Photographing, reporting, filming, or transmitting the proceedings may occur and therefore all persons participating in the meeting should be aware of this. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be photographed or filmed in the meeting must state this at the start of the meeting

## **AGENDA**

### **1) Apologies**

### **2) Declaration of Personal/Prejudicial Interests.**

- Register of Interests: Councillors are reminded of the need to update their Register of Interests
- To declare any Personal or Prejudicial interests in items on the agenda and their nature (Councillors with Prejudicial Interests must leave the room for the relevant items)
- Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting

### **3) To adjourn the meeting for Open Forum – to hear representations from members of the public wishing to speak on matters relating to the agenda or on items for future council discussion**

#### **The meeting will be adjourned for Public Question Time (PQT) for a maximum of 10 minutes**

The time allocated is at the discretion of the Chairman, Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

Members of the public can only speak for a maximum of 3 minutes in the PQT and may not take part in the Parish Council meeting itself. This PQT is not part of the formal meeting, but brief notes will be appended to the minutes as an aide memoire.

### **4) Ward Member Reports – to hear from County, District and Community representatives**

- a) Report of County Councillor Luckman
- b) Report of District Councillor English
- c) Report from Community representatives (Police, Path Warden and similar)

### **5) To reopen the meeting – To consider approval of the Minutes of the Previous Meeting (11<sup>th</sup> October 2022). Appendix A**

### **6) Items from previous minutes b/f:**

- a) Defibrillator – update from Cllr. Urry regarding grants available and costs
- b) War Memorial – update from Cllr. Urry detailing costs for railings. Further discussion regarding continuing disrespectful use of memorial by members of the public

### **7) Councillor Vacancy**

- a) Casual Vacancy - notice displayed on website and on parish noticeboards. If no request for a by-election received by Returning Officer by 22 November 2022, a new Councillor may be co-opted
- b) Election of Vice Chair – for period until next elections

### **8) Plaques – to discuss and agree wording for plaque for Jean Luck's memorial tree, and for jubilee tree**

### **9) Parish Field – standing agenda item**

- a) To consider if this item should continue to be a standing item

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- b) To consider whether the scoping for a play area should be continued, and if so, who will take responsibility for this following Cllr. Joyne's resignation, or whether to defer action
- c) To discuss further potential uses for the field

## **10) Planning** – presentation by Cllr. Barry

- a) Applications, decisions, and responses of the Planning Committee

## **11) Portway & Hillcrest** – update from Cllr. Urry

## **12) Highways** – update from Cllr. Cook

- a) Parish Troughs

## **13) Finance**

- a) To consider payments to be made in the sum of £670.90 and to approve payments – **Appendix B**
- b) Bank Balances as at 31/10/2022, and bank reconciliation - for information only – **Appendix C**
- c) Payments and receipts during the month – for information only – **Appendix D**
- d) Bank – action in hand to remove Kevin Joyne as signatory; replacement signatory to be agreed

## **14) Correspondence for information**

- a) A list of the items which have been received (and not already distributed) will be available at the meeting for information only

## **15) Councillors' Items and items for future agendas** – Councillors may use this opportunity to report minor matters of information and to suggest items for future agendas

## **16) Date of next Meeting – 10th January 2023 at 7.30pm, to be held in Beoley Village Hall**

**Signed**

**Gill Sloan**

**Clerk & Responsible Financial Officer to Beoley Parish Council**

**2<sup>nd</sup> November 2022**

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## Appendix A

### Draft Minutes of Meeting of Beoley Parish Council held on Tuesday 11<sup>th</sup> October 2022 at 7.30pm at Beoley Village Hall

**Attendees:** Cllr. Bland (Chairman), Cllr. Joynes (Vice-Chair), Cllr. Barry, Cllr. Cook, Cllr. Merrell, Cllr. Urry, District Cllr. English, Gill Sloan (Parish Clerk), Steve Mellor (Path Warden), Safer Neighbourhood Police Representative

Members of the public attending: 3

1. **Apologies:** Cllr. Morgan
2. **Declaration of Personal/Prejudicial Interests:** None
3. **Report of County Councillor Luckman – none received**
4. **Report of District Councillor English – circulated prior to meeting**
  - a) A number of meetings in September were cancelled due to the period of mourning following the death of HRH, The Queen
  - b) A Fuel Poverty Task Group has been established to look at levels of fuel poverty in the district and measures to alleviate, with recommendations due by Christmas
  - c) The Planning Advisory Service is conducting an independent review of the procedures and effectiveness of BDC's Planning Committee
  - d) The Independents put a motion to the last Full Council calling for it to change its grass verge cutting and moving regime to allow wildflowers to remain in bloom during the height of the season to benefit bees, butterflies, and small wildlife. The motion was passed, and Council will work with residents and Councillors to find an approach that works for each community
5. **Minutes of the Previous Meeting (12th July 2022) were approved unanimously** and were signed by the Chairman. The September meeting was cancelled as it fell during the period of mourning following the death of HRH, The Queen
6. **Items from previous minutes b/f:**
  - a) Second letter to Headway regarding litter – response circulated prior to meeting, advising that an operative regularly litter picks and that the issue is regularly emphasised to workers, but it is believed that most of the problem is away from their business and outside their control
  - b) Defibrillator – it was agreed that an easily accessed defibrillator sited at Portway would be useful. Cllr. Urry agreed to research costs, and funding available
7. **Councillor Resignation –** the Chairman advised that Cllr. Joynes, Vice Chair, has resigned from the Parish Council due to pressure of work and other commitments. A vote of thanks was given by the Chairman on behalf of everyone, thanking Cllr. Joynes for his support, help and seven years of service, and wishing him well for the future. A new Vice Chair will need to be appointed to serve until the next elections in May 2023, and expressions of interest are invited from current Councillors, with a decision to be made at the November meeting
8. **Parish Field –** with Cllr. Joynes's departure the future use of the field will need to be taken forward by someone else. Discussions included potentially splitting the field into different zones to enable it to have a variety of uses. Cllr. Cook advised that the field is in much better condition now, since the new mowing contract has been in place
9. **Planning – presented by Cllr. Barry:**
  - a) Updates were discussed and the responses of the Parish Council are detailed in the separate Planning report
  - b) Abbey Park/Hither Green Lane proposed development – nothing to report

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## 10. Portway & Hillcrest – presented by Cllr. Urry:

- a) Following an arson attack on a site in Portway the police have granted permission for a CCTV camera on a lamp post
- b) Fly-tipping of tyres and oil continues to be a problem and it would be helpful if CCTV cameras could be authorised to help address this

## 11. Highways – presented by Cllr. Cook

- a) Beoley Bridge – slippery surface and broken safety fencing has been reported to WCC after issue was raised by concerned residents
- b) Parish troughs have been greatly appreciated by residents, but summer flowering is now almost over. Cllr. Cook would like to deep plant bulbs for spring flowering. It was resolved that Cllr. Cook be given a budget of up to £150 for purchase of spring bulbs
- c) Path Warden – a blocked footpath has been reported and a response is awaited. A problem has arisen with walkers being encouraged to trespass on another landowner's land. The landowner has been contacted and the Path Warden will put way markers in their correct places. A fence has come down on the left-hand side of a footpath between Holt Hill and Beoley Lane

## 12. Finance:

- a) Payments on the sum of £605.98 (including invoice for hall hire not on schedule), bank balances and bank reconciliations were approved unanimously
- b) A VAT claim for the year ending 31/03/21 has been made, and a refund received from HMRC
- c) The spend against budget was presented and discussed; nothing to report
- d) An offer letter has been received from the internal auditor for the year ending 31/03/22, at the same price as last year, and it was resolved to accept the offer

**13. 20's Plenty Campaign** – following discussions it was felt that the Parish Council's efforts at the current time should be concentrated on the ongoing campaign, supported by the local police, to try to reduce speeding in three key areas of the parish, and that it would be confusing to issue 20's Plenty stickers so soon after the stickers given to residents reinforcing current speed limits

**14. Civility and Respect Pledge** – it was resolved that Beoley Parish Council would sign up to the pledge

## 15. Correspondence:

- a) Resident's letter received re regular litter picking in Portway, advising that each week a great deal comes from Headway, including plastic paper cups from water dispensers, the company's disposable gloves, their packaging and red and white striped tape used to create traffic barriers. If evidence of Headway littering can be provided to Cllrs. Bland or Urry the matter will be raised with the company

## 16. Councillors' items:

- a) Residents in Portway are looking for support to buy a field to plant apple trees
- b) Hedge by the parish field needs cutting and Cllr. Merrell will carry out this work
- c) Problems noted with war memorial being used disrespectfully. Solutions discussed included a grass mounted plaque or railings. Cllr. Urry to obtain quote for supply and fit of railings
- d) Reports of unsafe parking at top of hill during last church service

**17. Meeting closed at 9.50pm**

**18. Date of next meeting – 8<sup>th</sup> November 2022 at 7.30pm, to be held in Beoley Village Hall**

**Public Forum:** Thanks were expressed to the police for carrying out speed surveys, and a request made for more surveys during rush hours and around school start and finish times

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## Appendix B Payments – to be authorised

Payments to be considered by members of Beoley Parish Council				
		Date	11th November 2022	
Date	Payee	Description	Total incl Vat	Method
09/11/2022	Parish Council Websites	Annual subscription	216.00	Bank Transfer
09/11/2022	Bromsgrove District Council	Lengthsman work October	189.00	Bank Transfer
09/11/2022	Gill Sloan	Clerk salary and expenses	218.50	Bank Transfer
09/11/2022	HMRC	PAYE	47.40	Bank Transfer
	<b>Total</b>		<b>670.90</b>	

## Appendix C Bank Balances as at 31/10/22

Beoley Parish Council		
Parish Council Meeting 08/11/2022		
Bank Balance as at 31/10/2022		
Treasurer account No 1	14,479.75	Beoley Parish Council
Treasurer account No 2	1,117.00	War Memorial
Loan Account @ BDC	5,000.00	Loan lodged with Bromsgrove District Council
<b>Total bank Balance</b>	<b>20,596.75</b>	
<b>Cash Book/Cleared Balance</b>	<b>20,596.75</b>	

Check - Cashbook	20596.75
Difference	0.00

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**LLOYDS BANK**



02 November 2022

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Beoley Parish Council  
62 GERARD ROAD  
ALCESTER  
WARWICKSHIRE  
B49 6QQ

## Your Account

Sort Code 30-96-97  
Account Number 00050229

## TREASURERS ACCOUNT

01 October 2022 to 31 October 2022

<b>Money In</b>	£8,584.50	<b>Balance on 01 October 2022</b>	£6,501.03
<b>Money Out</b>	£605.98	<b>Balance on 31 October 2022</b>	£14,479.55

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
04 Oct 22	BROMSGROVE DISTRIC	BGC	8,287.50		14,788.53
12 Oct 22	HMRC - ACCOUNTS OF	BP		47.40	14,741.13
12 Oct 22	MR RICHARD SLOAN &	BP		214.90	14,526.23
12 Oct 22	BROMSGROVE DISTRIC	BP		189.00	14,337.23
12 Oct 22	NPOWER	BP		55.68	14,281.55
14 Oct 22	WORCESTERSHIRE CC SU05701 000541430	BGC	165.00		14,446.55
18 Oct 22	BOLEY VHMC	BP		99.00	14,347.55
28 Oct 22	WORCESTERSHIRE CC SU05701 000545343	BGC	132.00		14,479.55

## Appendix D

### Payments and receipts during the month of October 2022

#### Beoley Parish Council

#### Payments in Month

P34	12/10/2022	BP	Bromsgrove District Council	Lengthsman Services	189.00
P35	12/10/2022	BP	Gill Sloan	Clerks salary and expenses	214.90
P36	12/10/2022	BP	HMRC	PAYE	47.40
P37	12/10/2022	BP	Npower	Electricity for streetlight	55.68
P38	12/10/2022	BP	Village Hall Management Committee	Hall Hire	99.00
<b>Total</b>					<b>605.98</b>

#### Receipts in Month

R09	04/10/2022	Bromsgrove District Council	Precept	8287.50
R10	14/10/2022	Worcestershire County Council	Lengthsman Scheme	165.00
R11	28/10/2022	Worcestershire County Council	Lengthsman Scheme	132.00
Total				<b>8584.50</b>